



**Donation Request Form**

At First National Bank of McMinnville we recognize our role in the communities we serve and believe in supporting and giving back. However, financial support is not given for political organizations or candidates, annual operating expense budgets, individuals, and programs outside of the bank's market areas.

Due to the sheer volume of appeals, it is not an easy decision to select sponsorship recipients from among so many worthwhile programs. So to help the bank in considering your appeal, please complete the following application.

Date of Request: \_\_\_\_\_ Requested by: (Name of Organization) \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Phone # \_\_\_\_\_

Is this organization registered as a 501 (c)(3) \_\_\_\_\_?

Are any bank employees part of this organization? \_\_\_\_\_ If yes list employees

\_\_\_\_\_  
\_\_\_\_\_

Request for:  Monetary Support  Item Donation (Door Prize, handouts, etc.)  Both

Brief explanation of organization's objectives: \_\_\_\_\_

Reason/event donation is requested: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Date gift is needed: \_\_\_\_\_  
(Minimum 10 days after request is made)

Who will the gift benefit? \_\_\_\_\_

Will gift be mailed or picked up? \_\_\_\_\_ Address if mailed \_\_\_\_\_

Previous donation description and amount: \_\_\_\_\_

Does this organization have any current relationship with First National Bank of McMinnville? \_\_\_\_\_

What recognition will First National Bank receive for donating the gift? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

***Please return to Shannon Gulick at Main Branch or mail to 200 East Main Street McMinnville, TN 37110***

Employee  
Signature \_\_\_\_\_ Date: \_\_\_\_\_